

Wentworth Parish Council

5 April 2023 (2022-2023)

Prepared by: Julie Peck RFO Date: 5-4-23
Name and Role (Clerk/RFO etc)

Approved by: [Signature] Date: 10-5-23
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/03/2023			
A	Cash in Hand 01/04/2022		11,397.27
	ADD		
	Receipts 01/04/2022 - 31/03/2023		11,133.36
	SUBTRACT		22,530.63
	Payments 01/04/2022 - 31/03/2023		13,423.84
	Cash in Hand 31/03/2023 (per Cash Book)		9,106.79
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2023	0.00	
	Instant Access Account 31/03/2023	0.14	
	Lloyds Bank Treasurers Account 31/03/2023	9,445.63	
			9,445.77
	Less unrepresented payments		338.98
	Plus unrepresented receipts		9,106.79
	Adjusted Bank Balance		9,106.79
A = B Checks out OK			

Wentworth Parish Council
STATEMENT OF ACCOUNTS

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	11,397.27	
Cash in Hand		
Precept	8,970.00	
VAT Reclaim		
Rent	1,108.00	
Other Grants/Donation	282.44	
Clerk Salary		3,507.66
Postage		
Stationery & Printer Ink		
Wentworth Fundraising		
Wentworth PCC Hall Hire		125.00
Website Fees		178.00
Membership and Subs		329.37
ICO		40.00
Audit Fees		65.00
Election Fees		
Computer Software		
Computer Hardware		
Insurance		1,041.45
Other	100.00	1,401.90
Donations		
Inspection		70.00
Grounds Maintenance		560.00
Sundries		2,651.72
Payroll Fees		150.00
Rent		3.00
Lease Fees		
Village Maintenance		1,100.00
Street Light / Electric Cost		1,441.14
Clerk's Expenses		
VAT	672.92	759.60
	11,133.36	13,423.84
Closing Balances:		
Balances in Bank Account		9,106.79
Cash in Hand		
TOTAL	22,530.63	22,530.63

The above statement represents fairly the financial position of the council as at 31 Mar 2023

Wentworth Parish Council

5 April 2023 (2022-2023)

Annual Return

Accounts for Year from 01/04/2022 to 31/03/2023

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

		Year ending	
Box No.	Description	31/03/2022 £	31/03/2023 £
1	Balances brought fwd	9640	11397
2	Annual precept	7800	8970
3	Total other receipts	2362	2163
4	Staff Costs	3591	3508
5	Loan interest/capital repayment	0	0
6	Total other payments	4814	9916
7	Balances carried forward	11397	9107
8	Total Cash and Short Term Inve	11397	9107
9	Total Fixed Assets and Long Ter	120058	121384
10	Total Borrowings	0	0

Wentworth Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2022 £	31/03/2023 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	9640	11397				BALANCE B/F AGREES
2	Annual precept	7800	8970	1170	15%	No	
3	Total other receipts	2362	2163	-199	8%	No	
4	Staff Costs	3591	3508	-83	2%	No	
5	Loan interest/capital repayments	0	0	0	0%	No	
6	Total other payments	4814	9916	5102	106%	Yes	Purchase Defibrillator, repairs to zip wire in playpark, increased insurance premiums and energy costs for street lighting
7	Balances carried forward	11397	9107	-2290	20%	No	
8	Total Cash and Short Term Investments	11397	9107	-2290	20%	No	
9	Total Fixed Assets and Long Term Investments	120058	121384	1326	1%	No	
10	Total Borrowings	0	0	0	0%	No	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

over £100.

5 April 2023 (2022-2023)

Wentworth Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Clerk Salary	25/04/2022		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	234.44		234.44
6 Clerk Salary	25/05/2022		Lloyds Bank Treasurer		wages	Mrs Karen Peck	E	234.44		234.44
10 Membership and Subs	25/05/2022		Lloyds Bank Treasurer		Annual fee	CAPALC	E	200.37		200.37
7 Membership and Subs	25/05/2022		Lloyds Bank Treasurer		Annual fee	Scribe	S	129.00	25.80	154.80
14 Street Light / Electric Cost	01/06/2022		Lloyds Bank Treasurer		Street Light Maintenance	K&M Lighting	S	342.67	68.53	411.20
12 Clerk Salary	24/06/2022		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	195.40		195.40
18 Clerk Salary	25/07/2022		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	195.40		195.40
26 Other	12/08/2022		Lloyds Bank Treasurer		Defib Purchase	London Hearts	E	1,341.00		1,341.00
20 Clerk Salary	25/08/2022		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	195.40		195.40
24 Sundries	25/08/2022		Lloyds Bank Treasurer		zip Wire Repair	Fenland Leisure Products	S	2,642.44	528.49	3,170.93
28 Clerk Salary	23/09/2022		Lloyds Bank Treasurer		wages	Mrs Karen Peck	E	195.80		195.80
33 Clerk Salary	25/10/2022		Lloyds Bank Treasurer		wages	Mrs Karen Peck	E	195.20		195.20
30 Street Light / Electric Cost	25/10/2022		Lloyds Bank Treasurer		Street Light Energy	NPower	L	614.70	30.73	645.43
38 Clerk Salary	25/11/2022		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	329.80		329.80
35 Website Fees	25/11/2022		Lloyds Bank Treasurer		Website	Narkedesign	E	178.00		178.00
34 Street Light / Electric Cost	25/11/2022		Lloyds Bank Treasurer		Street Light Energy	NPower	L	179.11	8.96	188.07
42 Clerk Salary	12/12/2022		Lloyds Bank Treasurer		wages	Mrs Karen Peck	E	211.40		211.40
43 Grounds Maintenance	12/12/2022		Lloyds Bank Treasurer		Grass cutting	D Lee Property Maintenance	E	500.00		500.00
43 Village Maintenance	12/12/2022		Lloyds Bank Treasurer		Grass cutting	D Lee Property Maintenance	E	1,100.00		1,100.00
46 Clerk Salary	25/01/2023		Lloyds Bank Treasurer		Salary	Mrs Karen Peck	E	211.40		211.40
50 Street Light / Electric Cost	25/01/2023		Lloyds Bank Treasurer		Street Light Energy	NPower	L	145.63	7.28	152.91
55 Clerk Salary	17/02/2023		Lloyds Bank Treasurer		Tax and NI	HMRC	E	104.40		104.40
53 Clerk Salary	17/02/2023		Lloyds Bank Treasurer		wages	Mrs Karen Peck	E	417.40		417.40
52 Insurance	17/02/2023		Lloyds Bank Treasurer		Insurance	Gallagher	E	1,041.45		1,041.45
58 Clerk Salary	24/03/2023		Lloyds Bank Treasurer	No. 811	Salary	Mrs Julie Peck	E	190.38		190.38
Total								11,325.23	669.79	11,995.02