

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Annual Meeting of Wentworth Parish Council
TIME: 7.30 pm
DATE: 10th May 2023
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

AGENDA

- 100523/1 Election of Chairman and Declaration of Acceptance of Office of Chairman to be signed
- 100523/2 Declaration of Acceptance of Office for all Members to be signed
- 100523/3 To receive and record apologies for absence
- 100523/4 To receive Members declaration of interest
- 100523/5 **To sign and approve minutes of last meeting:**
Parish Council Minutes from 22nd February 2023
- 100523/6 **Open forum for public participation**
A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)
- 100523/7 To review and approve the Standing Orders
- 100523/8 To review and approve the Financial Regulations, Internal Financial Controls, New Financial Years Assurances and Signatories for 2023/24
- 100523/9 To review and approve the Standards and Code of Conduct for Members
- 100523/10 To review and approve all Council Policies
- 100523/11 AGAR 22/23: Annual Internal Audit Report 2022/23 to be received and noted
- 100523/12 Consider and approve Internal Audit Review 2022/23
- 100523/13 AGAR 22/23: Annual Governance Statement to be approved and signed
- 100523/14 AGAR 22/23: Accounting Statements to be approved and signed

100523/15 AGAR 22/23: The Certificate of Exemption to be approved and signed

100523/16 AGAR 22/23: Note dates for the period for the exercise of public rights under Accounts & Audits Regulations 2015

100523/17 To receive District and/or County Councillor's reports

100523/18 **Planning:**
To Consider: none

To Update: 22/01351/FUL The White House, Church Road, Wentworth. New garden brick wall (boundary wall) The Parish Council had no objection to the application. – **ECDC Refused**

23/00256/VAR 3 Church Farm Close Wentworth Ely Cambridgeshire CB6 3QL

To vary Condition 4 (surface water drainage) of previously approved 08/00176/FUL for change of use to manège / riding arena – **ECDC Pending Consideration**

23/00012/FUL Witcham Toll Service Station, Ely Road, Witcham Toll Formation of jet wash bay including 2.7m high screens The Parish Council have no objection to the application. – **ECDC Pending Consideration**

100523/19 **Council Business:**

- a) To extend the thanks of the Parish Council to Cindy Goodjohn for her service as a Councillor to Wentworth Parish Council
- b) Clerk - sealed envelope of passwords to be kept by Chairman for safekeeping.
- c) Discuss Clerk attending 1 day training course 'Clerks, the Knowledge' at CAPALC
- d) ROSPA Safety Inspection – to discuss actions required following receipt of annual inspection report
- e) Community First Responders request for donation email dated 18.02.23 from Katy Fox
- f) Traffic - to look at criteria and way forward to reduce speed limit on Church Road for next round of submissions to Highways and Transport Directorate at Cambridge County Council.
- g) Update on lease renewal for play area and surrounding land with Mr Fred Peeling & Ms Siobhan Peeling
- h) Street lighting – to receive quotation from UK Power Networks for new supply to Church Road post in order to reconnect street light lost in storms in 2022
- i) Councillor Forum

100523/20 **Finance**

- a) To approve bank Reconciliation up to 30th April 2023
- b) **PAYMENTS:**

March			
K&M Lighting	maintenance	£21.20	Cheque 809
Red Shoes Accounting	Payroll services	£30.00	Cheque 810
HMRC	Tax & NI	£47.40	Cheque 812
Salary	Clerk salary	£190.38	Cheque 811
St Peters	Hall hire	£50.00	Cheque 813
April			
Npower	Energy	£160.28	Cheque 814
K&M Lighting	Maintenance	£21.20	Cheque 815
Scribe	Accounts Fee	£185.76	Cheque 816
ICO	Annual Fee	£40.00	Cheque 817
Sainsburys	Stamps	£5.44	Cheque 817
Sainsburys	Stationery	£3.00	Cheque 817
CAPALC	Annual fee	£205.37	Cheque 818
Salary	Clerk Salary	£330.25	Cheque 817

c) **DIRECT DEBITS PAID:** None

d) **Income**

March			
K Wallis	Rent	£275.00	BACS
April			
ECDC	Precept	£5090.48	BACS

100523/21 Diary Dates - Date of Next Meeting to be confirmed

J Peck
Julie Peck
Clerk & Responsible Finance Officer
Wentworth Parish Council
2nd May 2023