

WENTWORTH PARISH COUNCIL



Clerk: Mrs Karen Peck, 19 High Street, Aldreth, CB6 3PQ
Email: parishclerk@wentworthonline.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth Tel: 01353 778908

NOTICE OF MEETING: Annual Meeting of Wentworth Parish Council Meeting
TIME: 18.30
DATE: 1st May 2021
VENUE: Virtually via Zoom

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually Via Zoom as permitted in the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") Councillors: The Parish Meeting ID is 83716466281 and password 262047. If you wish to raise any points within Public Participation, we would ask these are sent to the Parish Clerk 48 hours prior to the meeting to enable the Council to respond.

MEMBERS 5
VACANCIES 0
QUORUM 3

Members of the public and press are invited to address the Council at its Open Forum.

MINUTES

- 010521/1 ELECTED CHAIRMAN AND ACCEPT THE DECLARATION OF OFFICE**
Councillor Ashdown proposed, and Councillor Sargeant seconded that Councillor Lee should be elected as Chairman for the coming year. Motion carried unanimously.
- 010521/2 TO RECORD APOLOGIES FOR ABSENCE**
There were no apologies for absence.
- 010521/3 MEMBERS' DECLARATIONS OF INTEREST**
There were no declarations of interest.
- 010521/4 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
The minutes from Wentworth Parish Council Meeting held on 16th December 2020 were circulated to all Councillors and were taken as read. Councillor Ashdown proposed, and Councillor Goodjohn seconded, that the minutes should be signed as a true record of the meeting. Motion carried unanimously.
- 010521/5 OPEN FORUM FOR PUBLIC PARTICIPATION**
There were no member of the public in attendance.
- 010521/6 TO APPROVE AND ADOPT THE STANDING ORDERS**
Councillor Edwards proposed, and Councillor Ashdown seconded to approve and adopt the Councils Standing Orders. Motion carried unanimously.

- 010521/7 TO APPROVE AND ADOPT THE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2021/22**
Councillor Edwards proposed, and Councillor Sargeant seconded to approve and adopt the Councils Financial Regulations, Internal Financial Controls, New Financial Years Assurances and Signatories for 2021/22. Motion carried unanimously.
- 010521/8 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**
Councillor Goodjohn proposed, and Councillor Ashdown seconded to approve and adopt the Councils Standards and Code of Conduct for Members. Motion carried unanimously.
- 010521/9 TO APPROVE ALL COUNCIL POLICIES**
Councillor Ashdown proposed, and Councillor Goodjohn seconded to approve and adopt all Council Policies. Motion carried unanimously.
- 010521/10 INTERNAL AUDIT REPORT 2020/21 TO BE ACCEPTED AND APPROVED**
Councillor Ashdown proposed, and Councillor Goodjohn seconded to approve and accept the Councils Internal Audit Report 2020-21. Motion carried unanimously.
- 010521/11 INTERNAL AUDIT REVIEW 2020/21**
Councillor Sargeant proposed, and Councillor Ashdown seconded to approve and accept the Councils Internal Audit Review 2020-21. Motion carried unanimously.
- 010521/12 AGAR 20/21: EXTENAL AUDIT CERTIFICATE OF EXEMPTION**
Councillor Edwards proposed, and Councillor Ashdown seconded that the AGAR 20/21 External Audit Certificate of Exemption, as circulated to all Councillors, should be approved. Motion carried unanimously.
- 010521/13 AGAR 20/21: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED**
Councillor Sargeant proposed, and Councillor Ashdown seconded that the AGAR 20/21 Annual Governance Statement, as circulated to all Councillors, should be approved. Motion carried unanimously.
- 010521/14 AGAR 20/21: ANNUAL ACCOUNTING STATEMENT TO BE APPROVED**
Councillor Edwards proposed, and Councillor Goodjohn seconded that the AGAR 20/21 Annual Accounting Statement, as circulated to all Councillors, should be approved. Motion carried unanimously.
- 010521/15 APPOINTMENT OF INTERNAL AUDITOR 2021/22**
Councillor Ashdown proposed, and Councillor Edwards seconded that Mrs G Barnes should be appointed as Independent Internal Auditor for 2021-22. Motion carried unanimously.
- 010521/16 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS**
County Councillor Lorna Dupre was in attendance and gave the Parish Council a short highlight of the District and County Councillor Annual Reports. Both reports are available on the village website for the community. County Councillor Dupre thanked all member of the Councillor and the Clerk for their time and dedication.
County Councillor Dupre left the meeting at 19.00
- 010521/17 PLANNING
TO CONSIDER:**
20/01640/FUL Accommodation/housing for the homeless
Amberside Stretham, Station Road, Wilburton – No Comment response submitted
19/01342/VAR College Farm, Main Street, Wentworth
To vary condition 8 (the development hereby permitted consists of solely self-build dwellings as defined in the Custom Housebuilding Act 2015) of previously approved 18/00840/OUT for All matters reserved except access for the redevelopment of the farmyard, building and associated land for up to 6 self-build plots – No Comment response made under delegate powers.
21/00402/FUL 10 Main street, Wentworth
Two storey and single storey rear extension – No comment response made under delegated powers.
- TO UPDATE:**
21/00042/FUL 10 Main Street, Wentworth
Two storey extension to an existing cottage – **WITHDRAWN**
19/01342/VAR college Farm Main Street, Wentworth

To remove Condition 8 (The development hereby permitted consists of solely self-build dwellings as defined in the Custom Housebuilding Act 2015) of previously approved 18/00840/OUT for All matters reserved except access for the redevelopment of the farmyard, buildings and associated land for up to 6 self-build plots – **REFUSED**

21/00176/TPO Burwell House, Church Road, Wentworth

T1 Oak -Raise crown to 4.5m from ground level – **CONSENT GIVEN**

010521/18 MATTERS ARISING:

- a) Play Area and Annual Safety Inspection – to discuss works needed to open the play area. To approve commencement of a monthly inspection report
The Parish Council discussed the recent findings from the extensive Annual Inspection Report. Due to many areas being highlighted for immediate repair the Parish Council decided the park will remain closed until all safety repairs had taken place. The Parish Councillors will carry out the necessary remedial works in a COVID secure working party following all social distancing guidance. The purchase of a new “cross beam” for the zip wire was authorised as an emergency spend and repair.
- b) Phone box Update – to receive an update from Councillor Sargeant.
Councillor Sargeant updated the Council and advised the BT Phone Box is registered as a “listed building”. After a long discussion, the Council agreed to put the purchase of the box on hold due to the budgetary implications it could have. Councillor Ashdown suggested the bus shelter maybe an alternative for a book exchange or the like. The Council will investigate the options once we are out of lockdown.
- c) Remote Meetings – to adopt delegation scheme as per Appendix 1.
Councillor Ashdown proposed and Councillor Goodjohn seconded to approve the Delegations Scheme. Motion passed unanimously.
- d) To discuss Potholes on Main Street
The Chairman raised concerns over the extensive potholes in Main Street and the safety implications. The Clerk to contact the County Council.

010521/19 FINANCE

- a) To approve bank Reconciliation for December 2020 and January February, March and April 2021 – the bank reconciliations were circulated before meeting, it was proposed by Councillor Ashdown and seconded by Councillor Edwards for approval. Motion passed unanimously.
- b) PAYMENTS:
January 2021
E on £151.43 BACS
HMRC and Wages £235.20 BACS
February 2021
HMRC, Wages £235.20 BACS
G Lowes – Village website £18.00 BACS
March
ICO – Data Protection Fee £40.00 BACS
G Lowes – Website Donation £18.00 BACS
Redshoes – Payroll Services £43.20 BACS
HMRC, Wages and Expenses £352.80 BACS
April
Scribe – Annual Fee £154.80 BACS
EON – Street Light Energy £148.13 BACS
ROSPA Play Inspection £82.20 BACS
Mr G Lowes – Village website £36.00 BACS
HMRC, Wages and Expenses £235.20 BACS
Mrs G Barnes – Internal Audit £55.00 BACS
- c) DIRECT DEBITS PAID: None
- d) Income None
Councillor Edwards proposed and Councillor Ashdown seconded that all payments should be approved. Motion carried unanimously.

010521/20 DIARY DATES – The next meeting of the Parish Council will be on 18th August 2021 at 7pm, venue TBC.

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K Peck
Karen Peck
Clerk & Responsible Finance Officer
Wentworth Parish Council

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D Lee
David Lee
Chairman
Wentworth Parish Council

18th August 2021

Draft