

WENTWORTH PARISH COUNCIL



Clerk: Mrs Karen Peck, 19 High Street, Aldreth, CB6 3PQ
Email: parishclerk@wentworthonline.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth Tel: 01353 778908

NOTICE OF MEETING: Parish Council Meeting
TIME: 7pm
DATE: 1st November 2021
VENUE: Village Hall

If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

The Parish Council wish to advise that all attendees are required to adhere to Councils social distancing measures, including hand washing and sanitising, social distancing of at least 1m and 2m if possible, and masks wearing if indoors, please respect everyone's space and preference.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	4
VACANCIES	1
QUORUM	3

MINUTES

Public Question

4 Members of the public were in attendance.

A member of the public raised concerns regarding the zip wire and the annual inspection. They also made comment on the adoption of the phone box. Both items will be covered on the agenda.

A second member of the public noted the retirement of the village website and arrangements. The Chairman advised this was also an agenda item and would be covered within the meeting.

Floor closed to the public.

011121/1 TO RECORD APOLOGIES FOR ABSENCE

None were received. All Councillors in attendance.

011121/2 MEMBERS' DECLARATIONS OF INTEREST

Councillor Edwards 011121/5

011121/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

The Parish Council ratify Parish Council Minutes from 1st May 2021 and Informal Advisory Meeting of 18th August 2021 by unanimous decision.

011121/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS

To note these have been forwarded to Parish Councillors and uploaded to the village website. District and County Councillors are not attending Parish Meetings to try and minimise the spread of COVID 19 but are contactable should the Parish need them. Their surgeries will also be contacted via Zoom going forward.

**011121/5 PLANNING
TO CONSIDER:**

21/01343/TPO Brightwater, Church Road, Wentworth

T1 Willow – Reduce size of tree to 1.5 meters. Also remove branches that are overhanging – No objection

TO UPDATE:

None

011121/6 MATTERS ARISING:

- a) Zip Wire Repairs – The Parish Council noted that a company that had quoted for the repair works will be carrying out an inspection of the full piece of equipment and asked for their professional opinion regarding repairing only the highlighted elements and the equipment's life expectancy thereafter. It had been noted that there was interest from the community for repair of existing, replacement of existing with new metal and removal and new toddler friendly items added in its place. The Parish Council will allow the community to decide once the full facts are known.
- b) Parish Council Insurance Renewal – The Parish Council noted the update of the contents and to also include the phone box renewal of the Parish Council Policy. The total amount being £756.11 and annual saving of £105.99 from the original quotation of £862.10. Motion carried unanimously.
- c) To discuss request from Wentworth Committee to use the Parish Council Bus Shelter as a book share and ongoing funding required.
The Parish Council discussed the detailed request from the Wentworth Committee, and it was agreed unanimously to allow the Bus Shelter to become a book share. The committee will carry out all repairs and maintenance to the project. Motion carried unanimously.
- d) To discuss request for the Parish Council to adopt the Phone Box on behalf of Wentworth Committee and hire of a defibrillator and associated costs.
The Council discussed the detailed proposal presented to them by the Wentworth Committee to adopt the phone box and for it to be used as a defibrillator station. The Council agreed by unanimous decision to adopt the phone box on behalf of the community. The Parish Council also agreed in principle to fund the monthly rental costs. The Council have asked the committee to provide these to the Council for final approval. Motion carried unanimously.
- e) To discuss Village Website - new volunteer needed to maintain site and to thank current volunteer
The Parish Council noted the current volunteer was stepping down and had advised the Parish Council their involvement would cease from December 2022. The Council asked the Clerk to write to the volunteer to thank them for their continued help and support over the years.
- f) To discuss and approve quotations for a new Parish Council Website
The Parish Council discussed the retirement of the Village website volunteer and voted unanimously to take the opportunity to have a Parish Council website that is fully compliant. Three quotations were sought, and the Parish Council voted unanimously to accept quotation 2 from Websites for Parish Councils (Nark Design) for £499 build and set up of all content and annual maintenance costs of £14.50 per month which includes email, full support, domain, training, and all other services. Clerk to liaise with current retiring volunteer who has already offered support to help the council with this transition, volunteer to make necessary arrangements to cancel current agreement. Parish Council to cease payment after transition.
- g) To approve delegated powers to be used if necessary
The Council approved by unanimous decision.

011121/7 FINANCE

- a) To approve bank Reconciliation up to 31st October 2021 – circulated before meeting.
The reconciliation was approved by unanimous vote. Motion carried to approve.
- b) PAYMENTS:
August
Mr G Lowes – village website £54.00.00 BACS
HMRC, Expenses and Salary £282.24 BACS
September
HMRC, wages and expenses £252.20 BACS
October
Eon – street light energy £158.80 BACS
Expenses, HMRC and Wages £317.52 BACS
- c) DIRECT DEBITS PAID: None
- d) Income
ECDC 2nd Instalment of Precept £3900.00 BACS
Councillor Ashdown proposed and Councillor Goodjohn seconded to approve the payment schedule.
Motion carried unanimously.

011121/8 DIARY DATES – The next meeting of the Council will be 15th December 2021 at 7pm – TBC

Meeting closed at 19.33

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K Peck

Karen Peck

Clerk & Responsible Finance Officer

Wentworth Parish Council

15th December 2021

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D Lee

David Lee

Chairman

Wentworth Parish Council