

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.30 pm
DATE: 19th July 2023
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Edwards (DE), County Councillor Lorna Dupre (LD), District Councillor Mark Inskip (MI) and three members of the public

MINUTES

19072023/1 To receive and record apologies for absence
No apologies were received

19072023/2 To receive Members declaration of interest
None received

19072023/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 10th May 2023 BA proposed, and DE seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

19072023/4 To receive District and/or County Councillor's reports
All District & County Councillor monthly reports were circulated prior to meeting. LD gave the Council an overview of the County Council monthly reports including an update on Sutton's GP Surgery, this is accessible on the Wentworth Parish Council website on District & Councillor Reports page. LD gave an overview on Cambridgeshire Priorities Capital Fund (Cambridgeshire County Council) already on agenda item 19072023/7 (g). MI gave an overview of the District Council monthly reports this is accessible on Wentworth Parish Council website on District & Councillor Reports page. MI gave an overview of East Cambs Community Grant Fund already on agenda item 19072023/7(f) and Pride of Place Grant agenda item 19072023/7 (e).

19072023/5 Open forum for public participation
There were none offered.

19072023/6 Planning:
To Consider:
23/00012/FUL Witcham Toll Service Station, Ely Road, Witcham Toll Formation of jet wash bay including 2.7m high screens, siting of storage container and relocation of air/water bay - Amended plans and change in description - **Wentworth Parish Council - No comments - Response submitted 20.07.23**

To Update:**23/00656/FUL** 4 Church Farm Close Wentworth Ely Cambridgeshire CB6 3QLChange of use of paddock land to residential garden and siting of domestic garden structures and paraphernalia – retrospective- **No objection - response submitted****23/00256/VAR** 3 Church Farm Close Wentworth Ely Cambridgeshire CB6 3QLTo vary Condition 4 (surface water drainage) of previously approved 08/00176/FUL for change of use to manège / riding arena – **ECDC - Permitted****08/00176/NMAA** 3 Church Farm Close Wentworth Ely Cambridgeshire CB6 3QLNonmaterial amendment to previously approved 08/00176/FUL to add the approved plans to the original decision for change of use to manège / riding arena. **ECDC - Decision Accepted****19072023/7 Council Business:**

- a) **Councillor Vacancy** – co-opt new Councillor Clive Bass, resident of Wentworth was co-opted as Parish Councillor, Declaration of Acceptance of Office signed and witnessed by Clerk as Proper Officer of the Council. Register of Parish Council Members Disclosable Pecuniary Interest and Other Interest forms completed and posted to ECDC 20.07.23.
- b) **ROSPA Safety Inspection** – DL informed Council that posts, spurs and post crete has been purchased to repair zipwire and fence. Following discussion, it was agreed unanimously for Clerk to list remedial repairs list and share with Neighbourhood Watch/Wentworth Residents Facebook page to gauge interest in a working party of volunteers to help with the repairs estimated to take ½ day supervised by Council members on site and suggest a date to carry out works with volunteers.
- c) **Street lighting** – following several attempts by Clerk to get a copy of initial incident report from UK Power Networks it was agreed to escalate to a complaint to establish what became of the removed bracket and streetlight and why it wasn't reinstated at the same time as the main supply. K&M Lightings Services have quoted £325 for supply, wire and fit replacement bracket with LED lantern controlled by photo electric cell.
- d) **Review land rent** - as recommended by Internal Audit Report April 2023. Following discussion, it was agreed to postpone to next meeting and to locate original tenancy agreements to review and conduct a rent review if deemed necessary giving the relevant notice period to tenants.
LD & MI left the meeting
- e) **Pride of Place Grant Application** - help rejuvenate local communities, such as planting bulbs, putting up bat boxes, tree planting - up to £15,000 (£20,000 put aside for grants up to £1000 each) – following a review of the application form it was agreed unanimously to share all information with Wentworth Fundraisers to collaborate on an application if deemed criteria were met.
- f) **East Cambs Community Grant Fund Application** – to support the development of new or existing community services and initiatives that improve the quality of life for residents of East Cambs. – from £250-£1000 up to 75% of project costs applicants must self-fund 25% - following a review of the application form it was agreed unanimously to share all information with Wentworth Fundraisers to collaborate on an application if deemed criteria were met.
- g) **Cambridgeshire Priorities Capital Fund (Cambridgeshire County Council)**- to upgrade community buildings & assets – up to £40,000 Expression of Interest Stage - following a review of the application form it was agreed unanimously to share all information with Wentworth Fundraisers to collaborate on an application if deemed criteria were met.
- h) **Sutton Neighbourhood Plan Review** – Pre-Submission Consultation (Regulation 14) – there were no comments to submit
- i) **Review insurance policy requirements**- following discussions it was agreed unanimously to send review form to existing insurer and also seek alternative quotes prior to policy renewal on 01.10.23

19072023/8 Finance

- a) To approve bank Reconciliation up to 30th June 2023
Payments made in May and June 2023 were agreed unanimously. DL signed bank reconciliations for 31.05.23 and 30.06.23
- b) Payments:

May			
K&M Lighting	Maintenance	£21.20	Cheque 819
ROSPA	Safety inspection	£90.00	Cheque 820
Salary	Clerk salary	£300.53	Cheque 823

St Peters	Hall hire	£25.00	Cheque 822
East England Ambulance	Donation	£100.00	BACS
Gill Barnes	Audit Fee	£70.00	Cheque 821
June			
K&M Lighting	Maintenance	£21.20	BACS
Red Shoes Accounting	Payroll Services	£45.00	BACS
Post Office	Stamps	£8.30	To clerk - BACS
Sainsburys	Stationery	£6.70	To clerk - BACS
Salary	Clerk Salary	£419.42	BACS

- c) Direct Debits Paid: None
- d) Income: None

19072023/9 Correspondence (Information only not for discussion)

- a) Community First Responders letter of thanks for donation from Katy Fox
- b) Exemption Notice Confirmed - To note documents notification of exempt status, 2023 received by External Auditor
- c) Lease renewal for play area and surrounding land with Mr Fred Peeling & Ms Siobhan Peeling – completed.
- d) Email from Parish Web & Host to increase subscription from August 2023 from £178.00pa to £225.00 pa.
- e) Letter from Lucy Fraser MP regarding Community Ownership Fund 2023 – to enable communities to take ownership of assets at risk of closure such as pubs, sports clubs, theatres & post office buildings.
- f) Email received enquiring about ashes burial in St Peters Church – request sent to Canon Mark Haworth for decision.

Meeting closed at 9.05pm

19072023/10 Diary Dates – Date of Next Meeting to be held 20th September 2023 at 7.00pm

J Peck

Julie Peck

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

20.07.23

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David Lee

**Chairman
Wentworth Parish Council**