

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 20th September 2023
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Edwards (DE), County Councillor Lorna Dupre (LD), and one member of the public. Councillor Bass (CB) joined the meeting at 7.15pm

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

20092023/1 To receive and record apologies for absence
No apologies were received

20092023/2 To receive Members declaration of interest
None received

20092023/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 19th July 2023 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

20092023/4 To receive District and/or County Councillor's reports
All District & County Councillor monthly reports were circulated prior to meeting. LD gave the Council an overview of the County Council monthly reports including an update on Cambridge City Councils Weed Spraying Policy and the continuing consultations on the proposed Cambridge City Congestion Charge, this is accessible on the Wentworth Parish Council website on District & Councillor Reports page.

LD left meeting

20092023/5 Open forum for public participation
MOP reported overgrown hedge obstructing the visibility of the electronic speed sign on Church Road. MOP was advised clerk had reported overgrown hedges on Church Road to CCC Highways on 15.09.23.

MOP left meeting

20092023/6 Planning:
To Consider:
None

To Update:

23/00817/FUL Lemon Tree House Main Street Wentworth Cambridgeshire CB6 3QG Conversion of existing loft space, including the provision of a new roof dormer and a new garden studio room – **ECDC approved**

23/00656/FUL 4 Church Farm Close Wentworth Ely Cambridgeshire CB6 3QL

Change of use of paddock land to residential garden and siting of domestic garden structures and paraphernalia – retrospective- **ECDC Permitted**

20092023/7 Council Business:

- a) **ROSPA Safety Inspection Update** – DL informed Council that the fencing repairs had been completed with supply only costs incurred. The rotted sleepers have now been removed. DL and MOP have volunteered to install concrete spurs as both in the trade and have own public liability insurance. Clerk had received 2 offers of help from MOP to form a working party. Date of 8th October at 10am agreed as working party at playpark to be circulated with residents advising to bring own gloves, rakes, spades and wheelbarrows if possible. DL to arrange delivery of topsoil to the playpark ready for distribution to required areas at working party.
It was agreed unanimously to use a local contractor to do the hedge cutting, coppicing and clear brambles from pond area ready for winter.
- b) **Street lighting** – New LED lamp and power supply fully reinstated to streetlight outside 2 Church Road.
- c) **Review land rent** – as recommended by Internal Audit Report April 2023. It was unanimously agreed that rent review was applicable as review hadn't been carried out for over 5 years. Clerk to locate details of tenancy agreements and current DEFRA rent rates and call Extra Ordinary Meeting in advance of 10.10.23
- d) **Review insurance policy quotations**– following quotation comparison it was agreed unanimously to leave current insurer AJG/Hiscox at end of policy and take out new policy with ANSVAR on 01.10.23.
- e) **Unkempt empty property at High Ridge, Main Street.** – it was agreed unanimously that as this property is privately owned the Parish Council are unable to intervene. Clerk to advise MOP accordingly.
- f) **Community Gritting Scheme** – it was agreed unanimously to add all details to Parish Council website for anyone wishing to register to join the scheme.

20092023/8 Finance

- a) To approve bank Reconciliation up to 31st August 2023
Payments made in July and August 2023 were agreed unanimously. DL signed bank reconciliations for 31.07.23 and 31.08.23
- b) Payments:

July			
K&M Lighting	Maintenance	£21.20	BACS
Salary	Clerk salary	£257.60	BACS
St Peters	Hall hire	£25.00	BACS
SLCC Enterprises	Clerks Manual	£72.30	BACS
David Lee	Supplying fencing materials	£436.00	BACS
NPower	Street light energy	£158.43	BACS
August			
K&M Lighting	Maintenance	£21.20	BACS
Salary	Clerk Salary – inc. back pay incorrect rate since April 23	£635.20	BACS

- c) Direct Debits Paid: None
- d) Income: None

20092023/9 Correspondence (Information only not for discussion)

- a) Email from Npower increase in energy supply costs from 1st September 2023. Costs had not been reviewed by them since December 2021 current rate is 33.80p/kWh increasing to 50.188p/kWh. no standing charge applicable. – Clerk will review suppliers for better tariff
- b) ECDC Polling District Review email received regarding any planned maintenance to polling station premises and confirmation of availability for next 5 years – positive response sent 14.08.23

- c) Notification received from ECDC Street Naming & Numbering Officer - removal of property number on Mia Dora, Church Road, Wentworth CB6 3QE (Formerly No. 3) effective 01.10.23.
- d) Letter received from Frank Jordan, Executive Director, Place & Sustainability regarding Cambridge County Council Weed Spraying Policy changed in April 2023 to remove cyclic chemical spraying of road edges, channels and footpaths to a risk-based approach to only remove weeds where a risk was posed to road users. Following many reports from District & Parish Councils they will review this Policy and engage with local Councils by sending surveys out to ascertain the impact on the area and additional risks and safety issues on the highway. – awaiting receipt of survey
- e) Email from MOP regarding brambles and overgrown hedges on various locations on Church Road pathway and road – reported to CCC Highways 15.09.23

Meeting closed at 8.25pm

20092023/10 Diary Dates – Date of Next Meeting 15th November 7pm Church Hall

J Peck

Julie Peck

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

22.09.23

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David Lee

**Chairman
Wentworth Parish Council**