

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 15th November 2023
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB), County Councillor Lorna Dupre (LD), and one member of the public. District Councillor Mark Inskip(MI) joined the meeting at 7.17pm

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

- 15112023/1 To receive and record apologies for absence**
Councillor Diane Edwards sent her apologies. District Councillor Mark Inskip sent his apologies and would join meeting later.
- 15112023/2 To receive Members declaration of interest**
None received
- 15112023/3 To sign and approve minutes of last meeting:**
Parish Council Minutes from 20th September 2023 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.
- 15112023/4 To receive District and/or County Councillor's reports**
All District & County Councillor monthly reports were circulated prior to meeting. LD gave the Council an overview of the County Council monthly reports including an update on East Cambs Street Scene waste service update, this is accessible on the Wentworth Parish Council website on District & Councillor Reports page.
- MI joined meeting at 7.17pm
LD left meeting at 7.20pm
- 15112023/5 Open forum for public participation**
MOP sent email to Clerk detailing increased electricity costs for the Church Hall and advised the PC that the hire charge will reflect this for the cost of heating electricity should this be required at £8.00 on the minimum 2 hour hiring from January 2024 until July 2024. This charge will be reviewed in August 2024 when new electricity rates are known. There was also a request for a donation from the PC towards the increased standing charge costs as the Church lights the path and entrance all year round.

It was agreed unanimously that the increased costs and donation would be reviewed at final budget setting meeting.

15112023/6 Planning:
To Consider:
 None

To Update:

23/00817/FUL Lemon Tree House Main Street Wentworth Cambridgeshire CB6 3QG Conversion of existing loft space, including the provision of a new roof dormer and a new garden studio room – **ECDC approved**
22/01351/FUL The White House Church Road Wentworth Cambridgeshire CB6 3QE New garden brick wall (boundary wall) – ECDC Refused – MOP reported concerns regarding wall being built with fence on top of wall – ECDC planning enforcement notified and will report back to PC.

15112023/7 Council Business:

- a) **Playpark** – DL informed Council that the extra soil required for the mound was unable to be delivered due to wet weather and would be delivered when drier in springtime, this is being supplied free of charge. All other works were completed at working party, the Parish Council extends thanks to the volunteers who gave their time to help.
 BA raised concerns that since the pond had been cleared of brambles the water level was looking high. DL advised that adequate signage was clearly visible at playpark entrance and the ROSPA Inspector did not raise concerns. It was agreed unanimously that DL will remove dam in pond and allow water to feed into ditch.
- b) **Street lighting** – BA advised that street lighting at far end of Main Street did not seem adequate and was concerned after recent attempted break ins that it was a security risk. It was reported that streetlight PC9 was not on at all and PC8 was on all the time. It was agreed unanimously to request quotation from K&M Lighting (maintenance contractors) to replace remaining lights with brighter more energy efficient LED's. Clerk to report failed lights and request quotation. – Clerk contacted 16.11.23
- c) **Budget & Precept for 2024-25-** Clerk circulated draft budget prior to meeting with recommendation to keep Precept the same as last year. The budget was agreed with the addition of donation to Church Hall and increased costs re. hire. Details of costs of replacing LED's in remaining 6 streetlights to be included for viability in 2024-25. It was agreed unanimously to review and finalise budget at next meeting prior to submission deadline set by ECDC.
- d) **Mepal Neighbourhood Plan-** no comments to send.

15112023/8 Finance

- a) To approve bank Reconciliation up to 31st October 2023
 Payments made in September and October 2023 were agreed unanimously. DL signed bank reconciliations for 30.09.23 and 31.10.23.
- b) Payments:

September			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£286.22	BACS
St Peters	Hall hire	£25.00	BACS
Business Services	Insurance	£623.58	BACS
CAPALC	Training	£75.00	BACS
Red Shoes Accounting	Payroll Services	£45.00	BACS
K&M Lighting	Church Rd new LED	£390.00	BACS
October			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Salary	£418.32	BACS
NPower	Streetlight/energy	£214.85	BACS
G&A Cornwell	Topsoil	£132.00	BACS
ECDC	Election Fee	£250.00	BACS

- c) Direct Debits Paid: None

d) Income:

September			
ECDC	Precept	£5090.47	BACS
October			
Agreserves Ltd	Rent	£304.00	BACS
K Wallis	Rent	£254.00	BACS

15112023/9 Correspondence (Information only not for discussion)

- a) Npower- updated UMS Certificate issued following installation of LEDs in streetlights to reduce energy bills following rate increase in September.
- b) Email from MOP regarding abandoned vehicle in front of garages on Main Street. – Now removed.
- c) Open Meeting invitation to all residents received from MP for SE Cambridgeshire Lucy Frazer in Village Hall, Friday 10th November at 3pm. – Details sent to all residents and added to website.
- d) ECDC Planning Parish Conference 29th November 2023 at 2pm in Council Chamber at Council Offices, Ely – details circulated.

Meeting closed at 8.17pm

15112023/10 Diary Dates – Date of Next Meeting 6th December 7pm Church Hall

J Peck

Julie Peck

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

16.11.23

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David Lee

**Chairman
Wentworth Parish Council**