

# WENTWORTH PARISH COUNCIL



**Clerk:** Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE  
Email: [clerk@wentworthpc.org.uk](mailto:clerk@wentworthpc.org.uk)

**Chairman:** Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG  
Tel: 01353 778908

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**NOTICE OF MEETING:** Meeting of Wentworth Parish Council  
**TIME:** 7.00 pm  
**DATE:** 3<sup>rd</sup> January 2024  
**VENUE:** Wentworth Village Hall

All members of the Council are hereby summoned to attend a Meeting of Wentworth Parish Council for the purpose of transacting the business as set out below

|           |   |
|-----------|---|
| MEMBERS   | 4 |
| VACANCIES | 1 |
| QUORUM    | 3 |

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## AGENDA

03012024/1 To receive and record apologies for absence

03012024/2 To receive Members declaration of interest

03012024/3 To sign and approve minutes of last meeting:  
Parish Council Minutes from 15<sup>th</sup> November 2023

03012024/4 To receive District and/or County Councillor's reports

03012024/5 Open forum for public participation  
A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)

03012024/6 Planning:  
To Consider: None

To Update:  
23/00012/FUL Witcham Toll Service Station, Ely Road, Witcham Toll Formation of jet wash bay including 2.7m high screens, siting of storage container and relocation of air/water bay - Amended plans and change in description - ECDC - Permitted

03012024/7 Council Business:

- a) Street lighting - to update streetlighting on Main Street
- b) Budget & Precept for 2024-25 - to discuss and finalise budget and Precept for 2024-25
- c) Staff Matters - to discuss implementing Local Government Services Pay Agreement as advised by CAPALC backdated to 01.04.23

**03012024/8 Finance**

- a) To approve bank Reconciliation up to 31<sup>st</sup> December 2023
- b) Payments:

|                      |                  |         |      |
|----------------------|------------------|---------|------|
| <b>November</b>      |                  |         |      |
| K&M Lighting         | Maintenance      | £21.20  | BACS |
| Julie Peck (Clerk)   | Clerk salary     | £325.85 | BACS |
| St Peters            | Hall hire        | £25.00  | BACS |
| Stephen Alsop        | Grass cutting    | £70.00  | BACS |
| <b>December</b>      |                  |         |      |
| K&M Lighting         | Maintenance      | £21.20  | BACS |
| Red Shoes Accounting | Payroll Services | £45.00  | BACS |
| Julie Peck (Clerk)   | Clerk Dalary     | £325.85 | BACS |
|                      |                  |         |      |

- c) Direct Debits Paid: None
- d) Income: None

**03012024/9 Correspondence (Information only not for discussion)**

- a) Email received from Philip Harty Local Highways Officer advising that he has left the position as of 05.12.23 and to contact Aaron Boddington whilst a replacement is sought.

**03012024/10 Diary Dates - Date of Next Meeting to be decided**

*J Peck*  
**Julie Peck**  
**Clerk & Responsible Finance Officer**  
**Wentworth Parish Council**  
**27<sup>th</sup> December 2023**