

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 3rd January 2024
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB), Councillor Edwards (DE), District Councillor Mark Inskip (MI). No members of the public attended.

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

03012024/1 To receive and record apologies for absence
County Councillor Lorna Dupre sent her apologies.

03012024/2 To receive Members declaration of interest
None received

03012024/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 15th November 2023 & Cancelled Meeting Record from 6th December 2023 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

03012024/4 To receive District and/or County Councillor's reports
County Councillor monthly report was circulated prior to meeting. MI gave the Council an overview of the District Council monthly reports including an update on Sutton Post Office Counter proposed closure at end of March 2024 and the consultation to close Sutton Fire Station. Reports can be found on Wentworth Parish Council website on District & Councillor Reports page.

03012024/5 Open forum for public participation
No members of the public attended.

03012024/6 Planning:
To Consider:
None

To Update:

23/00012/FUL Witcham Toll Service Station, Ely Road, Witcham Toll Formation of jet wash bay including 2.7m high screens, siting of storage container and relocation of air/water bay - Amended plans and change in description – **ECDC - Permitted**

03012024/7 Council Business:

- a) **Street Lighting** – Previously reported faulty streetlights have been repaired. DL reported street light PC07 is not coming on and PC04 is full of water and debris. Clerk to report to K&M Lighting Services – reported 04.01.24
- b) **Budget & Precept 2024-25** – Budget and Precept for financial year 2024-25 were agreed . BA proposed and CB seconded motion carried unanimously. Replacement of bulb to LED in streetlight PO08 BA proposed and CB seconded motion carried unanimously. Clerk to order through K&M Lighting – ordered 04.01.24
- c) **Staff Matters-** it was agreed to implement Local Government Services Pay Agreement as advised by CAPALC backdated to 01.04.23 for Clerk. BA proposed and DE seconded motion carried unanimously. Clerk to advise Red Shoes Accounting Payroll Services – done 04.01.24

03012024/8 Finance

- a) To approve bank Reconciliation up to 31st December 2023
Payments made in November and December 2023 were agreed unanimously. DL signed bank reconciliations for 30.11.23 and 31.12.23.
- b) Payments:

November			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£325.85	BACS
St Peters	Hall hire	£25.00	BACS
Stephen Alsop	Grass Cutting	£70.00	BACS
December			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Salary	£325.85	BACS
Red Shoes Accounting	Payroll Services	£45.00	BACS

- c) Direct Debits Paid: None
- d) Income: None

03012024/9 Correspondence (Information only not for discussion)

- a) Email received from Philip Harty Local Highways Officer advising that he has left the position as of 05.12.23 and to contact Aaron Boddington whilst a replacement is sought.

Meeting closed at 7.45pm

03012024/10 Diary Dates – Date of Next Meeting 6th March 2024 7.00pm in Church Hall

J Peck

Julie Peck

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

04.01.24

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David Lee

**Chairman
Wentworth Parish Council**