

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 6th March 2024
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB), Councillor Edwards (DE),
1 member of the public attended.

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

06032024/1 To receive and record apologies for absence
County Councillor Lorna Dupre sent her apologies.

06032024/2 To receive Members declaration of interest
Councillor Lee declared interest in Agenda item 06032024/7 (e) & Councillor Ashdown declared interest in Agenda item 06032024/7(b)

06032024/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 3rd January 2024 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

06032024/4 To receive District and/or County Councillor's reports
County Councillor monthly report was circulated prior to meeting. Reports can be found on Wentworth Parish Council website on District & Councillor Reports page.

06032024/5 Open forum for public participation
One member of the public attended to represent Wentworth Fundraising and was invited to speak on Agenda item 06032024/7 (a).

06032024/6 Planning:
To Consider:
None
To Update:
23/01339/FUL The White House, Church Road, Wentworth – Replacement boundary wall – PC response submitted 02.01.24 – ECDC pending decision

06032024/7 Council Business:

- a) **Wentworth Fundraising** – Phil Brown of Wentworth Fundraising attended meeting to update the Council on grant application matters. Previous application to Mick George was unsuccessful due to not applying for enough funds. East Cambs District Council (ECDC) are

still open to application for Facilities Improvement Grant for which Wentworth Fundraising with support from the Parish Council are eligible to apply for new playpark equipment. However, the only issue with approval of funds lies with the lease term of the playpark , ECDC require a 25 year lease to be in place.- The Council agreed unanimously to support all grant applications made by Wentworth Fundraising . The Clerk will contact the landowner, explain the situation and request the lease be extended to 25 years and/or an option to purchase the playpark land. Landowners emailed 07.03.24

- b) **Playpark** – The only jobs left on the list for Spring were to spread more soil over the tunnel and base of slide and seed. Following the wet weather DL has inspected the ground and established these areas are still waterlogged. DL has taken measures to let as much water away as possible from zipwire posts and the pond. Following receipt of a letter from a concerned resident about the water levels in the pond and poor drainage of the playpark it was agreed the Clerk will contact the property owner opposite the playpark and request the drainage ditch (where the pond drains into) be cleared of debris to allow proper flow again. The water level of the pond and potential danger to children was discussed and it was agreed Clerk will source a sign that “Children must be accompanied by a responsible adult” to accompany the Danger Deep Water sign already in situ. Wentworth Fundraising offered to fund the installation of a fence around the pond to increase safety. DL proposed CB seconded motion carried. Sign ordered 07.03.24
- c) **CIL**- ECDC advised that CIL was still outstanding on Mia Dimora, Church Road and this case is being pursued through the Courts. CIL is still outstanding on Victoria House, Main Street and owners are about to be served final letter of request for payment before Court action takes place.
- d) **Staff Matters** – It was agreed unanimously to implement the one spine point pay increase from 14 to 15 from 08.03.24 for Clerk as per contract agreement. Payroll services notified 07.03.24
- e) **Supplier change of payment frequency** – David Lee Property Maintenance has requested change in frequency of payment from annually to split equally over 9 months. BA proposed and CB seconded motion carried.

06032024/8 Finance

- a) To approve bank Reconciliation up to 29th February 2024. Payments made in January and February 2024 were agreed unanimously. DL signed bank reconciliations for 31.01.24 and 29.02.24.
- b) Payments:

January			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£557.57	BACS
St Peters	Hall hire	£33.00	BACS
K&M Lighting	Install new LED	£264.00	BACS
CAPALC	Training	£75.00	BACS
Npower	Streetlight energy	£88.48	BACS
February			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Salary	£307.88	BACS
Julie Peck (Clerk)	Stationery	£4.50	BACS

- c) Direct Debits Paid: None
- d) Income: None

06032024/9 Correspondence (Information only not for discussion)

- a) Streetlighting – new UMS certificate has been issued following installation of new LED bulbs on Main Street. Streetlight PC2 outside Burwell Lodge Church Road not working – Clerk reported to maintenance 07.03.24 fixed and changed to LED 09.03.24
- b) ROSPA playpark inspection is booked for April 2024

Meeting closed at 7.55pm

06032024/10 Diary Dates – Date of Next Meeting 10th April at 7pm

J Peck

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Julie Peck

David Lee

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

**Chairman
Wentworth Parish Council**

07.03.24