

Wentworth Parish Council **STATEMENT OF ACCOUNTS**

	RECEIPTS	PAYMENTS
Opening Balance		
Balance at Bank	9,106.79	
Cash in Hand		
Precept	10,180.95	
VAT Reclaim		
Rent	833.00	
Other Grants/Donation		
Clerk Salary		4,476.53
Postage		17.74
Stationery & Printer Ink		79.33
Wentworth Fundraising		
Wentworth PCC Hall Hire		166.00
Website Fees		253.00
Membership and Subs		360.17
ICO		80.00
Audit Fees		70.00
Election Fees		250.00
Computer Software		
Computer Hardware		
Insurance		623.58
Other		
Donations		100.00
Inspection		75.00
Grounds Maintenance		870.00
Sundries		560.62
Payroll Fees		150.00
Rent		
Lease Fees		
Village Maintenance		1,200.00
Street Light / Electric Cost		1,354.96
Clerk's Expenses		
Training		150.00
VAT		279.53
	11,013.95	11,116.46
Closing Balances:		
Balances in Bank Account		9,004.28
Cash in Hand		
TOTAL	20,120.74	20,120.74

The above statement represents fairly the financial position of the council as at 31 Mar 2024

Wentworth Parish Council

Prepared by: JULIE PECK
 Name and Role (Clerk/RFO etc)

Date: 2-4-24

Approved by: [Signature]
 Name and Role (RFO/Chair of Finance etc)

Date: 10-4-24

A	Bank Reconciliation at 31/03/2024		
	Cash in Hand 01/04/2023		9,106.79
	ADD Receipts 01/04/2023 - 31/03/2024		11,013.95
	SUBTRACT Payments 01/04/2023 - 31/03/2024		20,120.74
			11,116.46
	Cash in Hand 31/03/2024 (per Cash Book)		9,004.28
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2024	0.00	
	Lloyds Bank Treasurers Account 31/03/2024	9,004.14	
	Instant Access Account 31/03/2024	0.14	
			9,004.28
	Less unrepresented payments		
			9,004.28
	Plus unrepresented receipts		
	Adjusted Bank Balance		9,004.28
	A = B Checks out OK		

Wentworth Parish Council
Annual Return

Accounts for Year from 01/04/2023 to 31/03/2024

This is prepared based on the information in "Governance and Accountability for Local Councils : a Practitioners' Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

* Note :- An asterisk to the right of the box below indicates it is an item that has changed by more than 15% and £200 from the previous year and probably warrants a comment in your notes. This is only an indication and should not be considered exclusive. You will only see asterisks if this is the second year you have used the report.

		Year ending	
Box No.	Description	31/03/2023 £	31/03/2024 £
1	Balances brought fwd	11,397	9,107
2	Annual precept	8,970	10,181
3	Total other receipts	2,163	833
4	Staff Costs	3,508	4,477
5	Loan interest/capital repayment	0	0
6	Total other payments	9,916	6,640
7	Balances carried forward	9,107	9,004
8	Total Cash and Short Term Inve	9,107	9,004
9	Total Fixed Assets and Long Ter	121,384	121,384
10	Total Borrowings	0	0

Wentworth Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2023 £	31/03/2024 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	11397	9107				BALANCE B/F AGREES
2	Annual precept	8970	10181	1211	14%	No	precept increased to cover increased insurance & energy costs
3	Total other receipts	2163	833	-1330	61%	Yes	No fundraising donations received
4	Staff Costs	3508	4477	969	28%	Yes	New clerk required training & increased hours to takeover role due to no handover from previous clerk
5	Loan interest/capital repayments	0	0	0	0%	No	
6	Total other payments	9916	6640	-3276	33%	Yes	No large playpark purchases made, saving on insurance
7	Balances carried forward	9107	9004	-103	1%	No	
8	Total Cash and Short Term Investments	9107	9004	-103	1%	No	
9	Total Fixed Assets and Long Term Investments	121384	121384	0	0%	No	
10	Total Borrowings	0	0	0	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

Wentworth Parish Council
PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 Street Light / Electric Cost	13/04/2023		Lloyds Bank Treasury	No. 814	Street Light Energy	NPower	L	152.65	7.63	160.28
3 Membership and Subs	24/04/2023		Lloyds Bank Treasury	No. 816	Annual fee	Scribe	S	154.80	30.96	185.76
7 Membership and Subs	24/04/2023		Lloyds Bank Treasury	No. 818	Annual fee	CAPALC	E	205.37		205.37
8 Clerk Salary	25/04/2023		Lloyds Bank Treasury	No. 817	Salary	Mrs Julie Peck	Z	330.25		330.25
13 Clerk Salary	25/05/2023		Lloyds Bank Treasury	No. 823	Salary	Mrs Julie Peck	Z	300.53		300.53
14 Donations	05/06/2023	100523/19e	Lloyds Bank Treasury		Donation	East of England Ambulance	Z	100.00		100.00
17 Clerk Salary	29/06/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	419.42		419.42
20 Street Light / Electric Cost	06/07/2023		Lloyds Bank Treasury		Street Light Energy	NPower	L	156.38	2.05	158.43
22 Clerk Salary	28/07/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	257.60		257.60
24 Sundries	28/07/2023		Lloyds Bank Treasury		Fencing	D Lee Property Maintenance	Z	436.00		436.00
27 Clerk Salary	29/08/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	635.20		635.20
33 Clerk Salary	27/09/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	286.22		286.22
30 Street Light / Electric Cost	27/09/2023		Lloyds Bank Treasury		Streetlighting	K&M Lighting	S	325.00	65.00	390.00
34 Insurance	27/09/2023		Lloyds Bank Treasury		Insurance	Community Action Suffolk	E	623.58		623.58
35 Street Light / Electric Cost	10/10/2023		Lloyds Bank Treasury		Street Light Energy	NPower	L	204.62	10.23	214.85
36 Sundries	13/10/2023		Lloyds Bank Treasury		Top soil	G&A Cornwell	S	110.00	22.00	132.00
37 Election Fees	16/10/2023		Lloyds Bank Treasury		Election expenses	East Cambs District Council	Z	250.00		250.00
39 Clerk Salary	29/10/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	418.32		418.32
40 Website Fees	07/11/2023		Lloyds Bank Treasury		Website	Narkedesign	Z	253.00		253.00
41 Grounds Maintenance	07/11/2023		Lloyds Bank Treasury		Flail Hedge	D Lee Property Maintenance	Z	100.00		100.00
42 Grounds Maintenance	07/11/2023		Lloyds Bank Treasury		Grass cutting	D Lee Property Maintenance	Z	600.00		600.00
42 Village Maintenance	07/11/2023		Lloyds Bank Treasury		Grass cutting	D Lee Property Maintenance	Z	1,100.00		1,100.00
43 Clerk Salary	27/11/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	325.85		325.85
49 Clerk Salary	27/12/2023		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	325.85		325.85
52 Clerk Salary	29/01/2024		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	557.57		557.57
55 Street Light / Electric Cost	29/01/2024		Lloyds Bank Treasury		Streetlighting	K&M Lighting	S	220.00	44.00	264.00
57 Clerk Salary	27/02/2024		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	307.88		307.88
64 Clerk Salary	25/03/2024		Lloyds Bank Treasury		Salary	Mrs Julie Peck	Z	311.84		311.84
65 Village Maintenance	26/03/2024		Lloyds Bank Treasury		Grounds maintenance	D Lee Property Maintenance	Z	100.00		100.00
65 Grounds Maintenance	26/03/2024		Lloyds Bank Treasury		Grounds maintenance	D Lee Property Maintenance	Z	100.00		100.00
Total								9,667.93	181.87	9,849.80