

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 3rd July 2024
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB), Councillor Edwards (DE) and 2 members of the public attended.

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

03072024/1 To receive and record apologies for absence
There were none received

03072024/2 To receive Members declaration of interest
There were none

03072024/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 15th May 2024 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous. (Not 10th May 2024 as on Agenda)

03072024/4 To receive District and/or County Councillor's reports
County Councillor monthly report was circulated prior to meeting. Reports can be found on Wentworth Parish Council website on District & Councillor Reports page.

03072024/5 Open forum for public participation
There were none offered

03072024/6 Planning:
To Consider:
None
To Update: 24/00538/VAR- 1 Main Street Wentworth Ely Cambridgeshire CB6 3QG - To vary Condition 1 (Approved Plans) of previously approved 17/00854/FUL dated 15 September 2017 for Construction of 3 no. dwellings and 3 no. new access – **No comments made, reply sent to ECDC 28.06.24**

03072024/7 Council Business:

- a) **Playpark** – Soil has been delivered ready for spreading in the low areas and mound as highlighted in the inspection. It was agreed unanimously to hold a working party on 3rd August at 10am to spread the soil. Four bags of playpark bark are to be ordered by Clerk and delivered the day before for spreading on the areas highlighted in inspection. It was also agreed to paint all wood with approved wood preserver. The tunnel entrances would be

assessed for a suitable cover to prevent injury as suggested in inspection. Clerk to circulate date for working party & include on website.

The landowner had not had a valuation from Cheffins and was chasing them for an update.

- b) **Pavement & hedge conditions on Church Road** – Clerk had been in contact with new Local Highways Officer (Neal Stevens) to express concerns about pavement and missing road sign on Church Road, following a period of notice on previous role the Officer had promised to visit and look at the concerning areas. Clerk to follow up with Officer and offer to accompany the visit
- c) **Review of condition of ‘Wentworth Village Gates’** – DL to take gates off to assess condition and report back on remedial works required and cost of repainting as part of village maintenance expenditure
- d) **Neighbourhood Watch signs & locations** – Clerk to respond to NHW coordinator to give permission for new signage to be fixed to lampposts that the Parish Council own.
- e) **CIL Payment** – No update on progress received although deadline for payment on Victoria House, Main Street had passed. Clerk to contact Zara Holland at ECDC to see what stage the proceedings are at.

03072024/8 Finance

- a) To approve bank Reconciliation up to 30th June 2024. Payments made in May & June 2024 were agreed unanimously. DL signed bank reconciliations for 30.06.24
- b) Payments:

May			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£396.17	BACS
St Peters	Hall hire	£25.00	BACS
Julie Peck (Clerk)	Stationery	£5.00	BACS
ROSPA	Playpark inspector	£93.60	BACS
D Lee Property Main	Grounds maintenance	£200.00	BACS
Mrs G Barnes	Internal Audit	£75.00	BACS
June			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk Salary	£313.08	BACS
D Lee Property Main	Grounds maintenance	£200.00	BACS
Red Shoes Accounting	Payroll Services	£46.80	BACS

- c) Direct Debits Paid: None

- d) Income: None

03072024/9 Correspondence (Information only not for discussion)

- a) AGAR 2023-24 Exemption Notice Confirmed - To note documents notification of exempt status received by External Auditor
- b) Red Shoes Accounting – increase in monthly payroll services cost of £0.50 per month from April 2024.
- c) Highways Verge Weed Spraying Update – First round of chemical treatment will commence 24.06.24 and programme to be published, further round to be carried out in October 2024.

Meeting closed at 7.55pm

03072024/10 Diary Dates – Date of Next Meeting 28th August at 7pm.

J Peck

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Julie Peck

David Lee

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

**Chairman
Wentworth Parish Council**

04.07.24