



WENTWORTH PARISH COUNCIL

Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworthpc.org.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 25th September 2024
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB), Councillor Edwards (DE)
County Councillor Dupre (LD) and 2 members of the public attended.

All documents relevant to this meeting were circulated to Councillors electronically prior to commencing.

MINUTES

Meeting opened at 7.00pm

25092024/1 To receive and record apologies for absence
There were none

25092024/2 To receive Members declaration of interest
There were none

25092024/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 28th August 2024 DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

25092024/4 To receive District and/or County Councillor's reports
County Councillor & District Councillor monthly reports were circulated prior to meeting. Reports can be found on Wentworth Parish Council website on District & Councillor Reports page.

LD Left

25092024/5 Open forum for public participation
A representative of Wentworth Fundraising gave feedback on a recent Facebook survey regarding potential purchase of new playpark equipment and announced that swings received the most votes.

25092024/6 Planning:
To Consider: None
To Update: None

25092024/7 Council Business:

- a) **Playpark** – DL completed the last of the painting works outstanding. DL to monitor weather and ground conditions to get grass seeding carried out this autumn. Nothing to report on a valuation from Cheffins. – **Clerk emailed landowner 26.09.24.**
- b) **Approve Biodiversity Policy** – BA proposed and DE seconded that policy be adopted and reviewed with all Parish Council policies at the next Annual Meeting of the Parish Council. Policy to be uploaded to website with other policy documents. **Clerk uploaded 26.09.24**

- c) **CIL update** – Email received from Sally Bonnett (Director Community at ECDC) regarding outstanding CIL payments. Following update email from Clerk regarding the properties an email was received stating that CIL was due on both properties and that she would be instructing the Legal team to apply to the Magistrates Court for a Liability Order. Clerk to follow up with request for update on proceedings.- **Clerk emailed for update 26.09.24**
- d) **Discuss condition of footpath from College Farm as reported by MOP** – Email and photos received from MOP regarding the condition of footpath from College Farm also Cc'd to Lorna Dupre. The Parish Council have no authority over Rights of Way on privately owned land but Clerk will contact Mark Peck Rights of Way Officer with ECDC and request a review of conditions and concerns. – **Clerk emailed 26.09.24 Mark Peck responded & is looking into matter**
- e) **Discuss and review insurance policy due for renewal 30.09.24**– following like for like comparison of quotations and cover received by Clerk it was agreed unanimously that Zurich be instructed to commence insurance from 01.10.24. as best value for money.
- f) **Discuss adopting gov.uk website domain & email addresses.** – Following Government advice for all Councils to adopt .gov.uk website and email domains for security and transparency it was agreed to select the new domain **Wentworth-pc.gov.uk** at a cost of £80.00 pa and instruct current hosting company Narkedesign to carry out the registration and migration of systems at a cost of £65.00 the motion was carried unanimously. Clerk to contact Narkedesign with official letter of instruction and domain chosen.- **Clerk instructed 26.09.24**

25092024/8 Finance

- a) To approve bank Reconciliation up to 31st August 2024. Payments made in August 2024 were agreed unanimously. DL signed bank reconciliations for 31.08.24
- b) Payments:

July			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£313.08	BACS
D Lee Property Main	Grounds maintenance	£200.00	BACS
Adrian Cornwell	Haulage	£60.00	BACS

c) Direct Debits Paid: None

d) Income: None

25092024/9 Correspondence (Information only not for discussion)

- a) None
- Meeting closed at 7.40 pm

25092024/10 Diary Dates – Date of Next Meeting 6th November at 7pm.

J Peck

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Julie Peck

David Lee

**Clerk & Responsible Finance Officer
Wentworth Parish Council**

**Chairman
Wentworth Parish Council**

25.09.24