

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
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www.wentworth-pc.gov.uk

NOTICE OF MEETING: Annual Meeting of Wentworth Parish Council
TIME: 7.30 pm
DATE: 14th May 2025
VENUE: Wentworth Village Hall

MEMBERS 4
VACANCIES 1
QUORUM 3

AGENDA

- 140525/1 Election of Chairman and Declaration of Acceptance of Office to be signed
- 140525/2 Election of Vice -Chairman and Declaration of Acceptance of Office to be signed
- 140525/3 To receive and record apologies for absence
- 140525/4 To receive Members declaration of interest
- 140525/5 To sign and approve minutes of last meeting:
Parish Council Minutes from 5th March 2025
- 140525/6 To receive District and/or County Councillor's reports
- 140525/7 Open forum for public participation
A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)
- 140525/8 To review and approve the Standing Orders
- 140525/9 To review and approve the Financial Regulations, Internal Financial Controls, New Financial Years Assurances and Signatories for 2025/26
- 140525/10 To review and approve the Standards and Code of Conduct for Members
- 140525/11 To review and approve all Council Policies
- 140525/12 AGAR 24/25: Annual Internal Audit Report 2024/24 to be received and noted
- 140525/13 Consider and approve Internal Audit Review 2024/25

140525/14 AGAR 24/25: Annual Governance Statement to be approved and signed

140525/15 AGAR 24/25: Accounting Statements to be approved and signed

140525/16 AGAR 24/25: The Certificate of Exemption to be approved and signed

140525/17 AGAR 24/24: Note dates for the period for the exercise of public rights under Accounts & Audits Regulations 2015

140525/18 **Planning:**
To Consider: none
To Update: none

140525/19 **Council Business:**

- a) ROSPA Safety Inspection – to discuss actions required following receipt of annual inspection report
- b) Playpark land - update on purchase of playpark land & CIL payments
- c) Streetlighting Maintenance Renewal – to review new maintenance agreement from K&M Lighting.
- d) Grant request from Ely Foodbank
- e) Community Payback – Email received from Probation Services asking if the Parish Council can make use of community payback services such as litter picking, maintenance, painting, gardening etc.
- f) Roadwatch-update of statistics received from mobile speed indicator installation on Church Road, next steps and options

140525/20 **Finance**

- a) To approve bank Reconciliation up to 30th April 2025
- b) Payments:

March			
Lloyds Bank	Service Charges	£4.25	BACS
K&M Lighting	Maintenance	£21.20	BACS
Red Shoes Accounting	Payroll Services	£46.80	BACS
St Peter's Church	Hall hire	£33.00	BACS
D Lee	Grounds maintenance	£200.00	BACS
Julie Peck	Clerk Salary	£330.86	BACS
Julie Peck	ICO fee reimbursement	£55.00	BACS
April			
Lloyds Bank	Services Charges	£4.25	BACS
CAPALC Ltd	Annual Subscription	£164.55	BACS
Julie Peck	Clerk Salary	£332.15	BACS
K&M Lighting	Maintenance	£21.20	BACS
D Lee	Grounds Maintenance	£200.00	BACS
ROSPA	Playpark Inspection	£96.00	BACS
Scribe	Subscription	£185.76	BACS

- c) Direct Debits: None
- d) Income

March			
K Wallis	Rent	£275.00	BACS
Lloyds Bank	Interest	£8.62	BACS
April			
ECDC	Precept	£5250.00	BACS
HMRC	VAT Reclaim	£242.21	BACS
Lloyds Bank	Interest	£8.82	BACS

140525/21 Correspondence (Information only not for discussion)

- a) Email received from Red Shoes Accounting (payroll service provider) advising of increase in fees to £14.50 p/m from 1st April 2025
- b) ECDC has completed council tax re-bill following clerical error and all parishioners have received revised bills.

140525/22 Diary Dates - Date of Next Meeting to be decided

J Peck

Julie Peck

Clerk & Responsible Finance Officer

Wentworth Parish Council

1st May 2025