

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Tel: 01353 778908

www.wentworth-pc.gov.uk

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 6th August 2025
VENUE: Wentworth Village Hall

All members of the Council are hereby summoned to attend a Meeting of Wentworth Parish Council for the purpose of transacting the business as set out below

MEMBERS	3
VACANCIES	2
QUORUM	3

AGENDA

06082025/1 To receive and record apologies for absence

06082025/2 To receive Members declaration of interest

06082025/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 25th June 2025

06082025/4 To receive District and/or County Councillor's reports

06082025/5 Open forum for public participation

A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)

06082025/6 Planning:

To Consider: 25/00801/FUL Plot to Rear Of 1 Field House Stud Whitecross Road Wilburton- Change of use to showman's yard including 1 No. chalet - retrospective

To Update: 25/00564/FUL Woodward Main Street Wentworth Cambridgeshire CB6 3QG - Proposed balcony extension - No Concerns Response sent to ECDC 08.07.25

06082025/7 Council Business:

- The Parish Council would like to thank Diane Edwards for her service as a Councillor to Wentworth Parish following her resignation.
- Playpark - Update on purchase of land and current condition of playpark to plan works
- Policies - To review and adopt IT Policy and Financial Risk Assessment (as advised by Internal Audit Review).
- Banking - To add signatory & internet banking access following Diane Edwards' resignation.
- Traffic & Highways - To update on replacement village indicator sign at junction Pools Road/Church Road. To discuss traffic calming methods available following speed survey.

- f) Staff Matters – to discuss implementing Local Government Services Pay Agreement as advised by CAPALC backdated to 01.04.25
- g) Witcham Neighbourhood Plan Regulation 16 Consultation – to review plan and offer any comments to ECDC.

06082025/8 Finance

- a) To approve bank Reconciliation up to 31st July 2025.
- b) Payments:

May			
K&M Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk salary	£424.13	BACS
St Peters Church	Hall Hire	£25.00	BACS
D Lee	Village Maintenance	£200.00	BACS
Mrs G Barnes	Audit Fee	£80.00	BACS
Lloyds Bank	Service Fee	£4.25	BACS
June			
Ward Gethin Archer	Solicitor Fees	£250.00	BACS
Julie Peck (Clerk)	Clerk Salary	£332.15	BACS
K&M Lighting	Maintenance	£10.63	BACS
D Lee	Village Maintenance	£200.00	BACS
Red Shoes Accounting	Payroll Services	£52.20	BACS
Lloyds Bank	Service Fee	£4.25	BACS
July			
K&M Lighting	Maintenance	£10.63	BACS
D Lee	Village Maintenance	£200.00	BACS
Julie Peck (Clerk)	Salary	£332.15	BACS
Lloyds Bank	Service Fee	£4.25	BACS

- c) Direct Debits Paid: None
- d) Income:

May			
Interest	Interest Savings Acct	£ 8.20	Bank Credit
June			
Interest	Interest Savings Acct	£13.12	Bank Credit
July			
Interest	Interest Savings Acct	£10.96	Bank Credit

06082025/9 Correspondence (Information only not for discussion)

- a) Npower is currently moving all unmetered supplies over to half hourly meter readings and this will mean more accurate billing. Due to this huge task, billing has been suspended on our account which is why we haven't been invoiced since end of December 2024.
- b) Email received from Street Naming, Numbering LLPG Officer at ECDC regarding addition of new name and number of property on Main Street CB6 3QG from Plot 3 Site East of 1 Main Street to The Evergreen 1A Main Street, with effect from 01.07.25.

06082025/10 Diary Dates – Date of Next Meeting to be decided

J Peck

Julie Peck

Clerk & Responsible Finance Officer

Wentworth Parish Council

1st August 2025