

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Email: david.lee@wentworth-pc.gov.uk Tel: 01353 778908

www.wentworth-pc.gov.uk

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 6th August 2025
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB) County & District Councillor Dupre

Meeting commenced 7.07pm

MINUTES

06082025/1 To receive and record apologies for absence
Apologies received from District Councillor Inskip (MI).

06082025/2 To receive Members declaration of interest
None received

06082025/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 14th May 2025 and 25th June 2025 (meeting cancelled as not quorate) DL proposed, and BA seconded that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

06082025/4 To receive District and/or County Councillor's reports
District and County Councillors Reports were received (LD).

LD left

06082025/5 Open forum for public participation
There were none.

06082025/6 Planning:
To Consider: 25/00801/FUL Plot to rear of 1 Field House Stud Whitecross Road Wilburton – Change of use to showman's yard including 1 No. chalet – retrospective. No Comments.
To Update: 25/00564/FUL Woodward Main Street Wentworth Cambridgeshire CB6 3QG – Proposed balcony extension – No Concerns Response sent to ECDC 08.07.25 – ECDC Approved 07.08.25

06082025/7 Council Business:
a) The Parish Council would like to thank Diane Edwards for her service as a Councillor to Wentworth Parish following her resignation.
b) Playpark – Email received from solicitors letting PC know there were 2 pending applications registered against the title and they are seeking clarification from the vendor. There are no further

works planned on the playpark at the moment. DL will contact local contractor regarding hedge trimming at the front of the park.

- c) Policies – The Draft IT Policy and Draft Financial Risk Assessment were reviewed and agreed unanimously to adopt, both to be added to the website and reviewed annually at the Annual Meeting.
- d) Banking – DL proposed, and BA seconded that CB would be added to the banking signatory list and internet banking. Clerk to start process online to add CB.
- e) Traffic & Highways – BA reported large pothole on Main Street and was agreed for her to report on the Highways platform for repair. Clerk had contacted Highways officer regarding replacement indicator sign to village on Pools Road/Grunty Fen junction and was assured it was ordered at the new financial year, and he is chasing it up. CB raised options of traffic calming the PC has following the traffic survey results. It was agreed that the possibility of installing ‘sleeping policeman’ at each end of the village as a physical reminder to drivers should be pursued, the Clerk will contact Roadwatch and request the last set of data and advice on options available for funding.
- f) Staff Matters – it was agreed unanimously to implement the Local Government Pay Agreement as advised by CAPALC backdated to 01.04.25.
- g) Witcham Neighbourhood Plan Regulation 16 Consultation. – No comments to send.

06082025/8 Finance

- a) To approve bank Reconciliation up to 31st July 2025. DL proposed and BA seconded to approve bank reconciliation. Motion carried unanimously.
- b) Payments:

May			
K&K Lighting	Maintenance	£21.20	BACS
Julie Peck (Clerk)	Clerk Salary	£424.13	BACS
St Peters Church	Hall Hire	£25.00	BACS
D Lee	Village Maintenance	£200.00	BACS
Mrs G Barnes	Audit Fee	£80.00	BACS
Lloyds Bank	Service Fee	£4.25	BACS
June			
Ward Gethin Archer	Solicitor Fee	£250.00	BACS
Julie Peck (Clerk)	Clerk Salary	£332.15	BACS
K&M Lighting	Maintenance	£10.63	BACS
D Lee	Village Maintenance	£200.00	BACS
Red Shoes Accounting	Payroll Services	£52.20	BACS
Lloyds Bank	Service Fee	£4.25	BACS
July			
K&M Lighting	Maintenance	£10.63	BACS
D Lee	Village Maintenance	£200.00	BACS
Julie Peck (Clerk)	Clerk Salary	£332.15	BACS
Lloyds Bank	Service Fee	£4.25	BACS

- c) Direct Debits: None
- d) Income

May			
Interest	Interest Savings Acct	£8.20	Bank Credit
June			
Interest	Interest Savings Acct	£13.12	Bank Credit
July			
Interest	Interest Savings Acct	£10.96	Bank Credit

06082025/9 Correspondence (Information only not for discussion)

- a) Npower is currently moving all unmetered supplies over to half hourly meter readings and this will mean more accurate billing. Due to this huge task, billing has been suspended on our account which is why we haven't been invoiced since end of December 2024.
- b) Email received from Street Naming, Numbering LLPG Officer at ECDC regarding addition of new name and number of property on Main Street CB6 3QG from Plot 3 Site East of 1 Main Street to The Evergreen 1A Main Street, with effect from 01.07.25.

06082025/10 Diary Dates – Date of Next Meeting 24th September 2025 7.00 pm

Meeting Closed at 8.10 pm

J Peck
Julie Peck
Clerk & Responsible Finance Officer
Wentworth Parish Council

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David Lee
Chairman
Wentworth Parish Council

10th August 2025