

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
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www.wentworth-pc.gov.uk

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 25th March 2026
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB) County & District Councillor Dupre (LD) – LD arrived at 7.10pm

Meeting commenced 7.00pm

MINUTES

- 25032026/1 To receive and record apologies for absence**
District Councillor Mark Inskip sent his apologies due to work commitments.
- 25032026/2 To receive Members declaration of interest**
None received
- 25032026/3 To sign and approve minutes of last meeting:**
Parish Council Minutes from 4th February 2026 all Councillors agreed that the minutes should be signed as true record of the meeting. Motion carried as unanimous.
- 25032026/4 To receive District and/or County Councillor's reports**
District and County Councillors Reports were received. Reports can be found on Wentworth Parish Council website on District & Councillor Reports page. (LD).
LD left
- 25032026/5 Open forum for public participation**
None.
- 25032026/6 Planning:**
To Consider: None
To Update: – 26/00183/FUL- Change of use of land to 3 gypsy / traveller pitches each with residential static caravan, touring caravan, day room, bin store, altered access and associated works – Pending Consideration by ECDC
- 25032026/7 Council Business:**
a) Playpark – The purchase of the playpark was completed on 16th March 2026. Clerk had contacted insurance company and no further premium required to pay as land was already covered when leased. The Wentworth Fundraising Group had sent a donation to the Parish Council for £4733.18 for the sole purpose of purchasing new swings through Wicksteed Leisure Ltd. It was agreed unanimously to pay

the invoice before the end of this financial year so the VAT could be claimed back on 31.03.26 and the swings could be installed week commencing 27th April 2026.

- b) Finance – Clerk updated on current financial position ready for end of year. It was agreed unanimously to engage the services of Gill Barnes as Internal Auditor for the AGAR return.
- c) Website Accessibility & Assertion 10 – The assertion 10 compliance work had been completed by current webhosting provider for £90.00, this was less than anticipated. The website has a new accessibility statement and clerk has been provided with guidance for website going forward. The Assertion 10 criteria is now fully met.
- d) Garages on Main Street, Wentworth- Clerk had a response from Sanctuary Housing, they were obtaining a quote to clear the area, this would then have to be agreed to go ahead. They have also passed on our suggestion (demolish & create parking) to their commercial assets team. It was agreed that Clerk should continue to keep in touch with Sanctuary Housing if no progress was evident.
- e) Staff Matters – CB proposed and BA seconded to increase the Clerk’s pay scale from point 16 to 17 from 08.03.26 (new rate £16.08 per hour). Motion carried unanimously.

25032026/8 Finance

- a) To approve bank Reconciliation up to 28th February 2026. DL proposed and BA seconded to approve bank reconciliation. Motion carried unanimously.

- b) Payments:

February			
K&M Lighting	Maintenance	£10.63	BACS
Julie Peck (Clerk)	Clerk Salary	£343.71	BACS
Lloyds Bank	Service Fee	£4.25	BACS
Julie Peck (Clerk)	ICO fees reimbursed	£52.00	BACS
Narkedesign	Assertion 10 compliance	£90.00	BACS
Ward Gethin Archer	Playpark purchase (final)	£9460.80	BACS
St Peters Church	Hall hire	£33.00	BACS

- c) Direct Debits: None
- d) Income

February			
Interest	Interest Savings Acct	£7.11	Bank Credit

25032026/9 Correspondence (Information only not for discussion)

- a) Notification has been received that the annual playpark inspection will be carried out by RoSPA in April 2026.
- b) Notification received from Red Shoes Accounting (payroll services) that fee will increase to £15.00 per month from 1st April 2026.
- c) Clerk reported condition of path along Church Road to CCC Highways on 9th February 2026, response states they will look get onto this within 12 weeks (by 4th May 2026).

25032026/10 Diary Dates – Date of Next Meeting – Annual Assembly of the Parish followed by Annual Parish Council Meeting 13th May 2026 7.00 pm

Meeting Closed at 8.00 pm

J Peck
Julie Peck
Clerk & Responsible Finance Officer
Wentworth Parish Council

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David Lee
Chairman
Wentworth Parish Council

26th March 2026