

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Email: david.lee@wentworth-pc.gov.uk Tel: 01353 778908

www.wentworth-pc.gov.uk

NOTICE OF MEETING: Annual Meeting of Wentworth Parish Council
TIME: 7.30 pm
DATE: 13th May 2026
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

AGENDA

- 13052026/1 Election of Chairman and Declaration of Acceptance of Office to be signed
- 13052026/2 Election of Vice -Chairman and Declaration of Acceptance of Office to be signed
- 13052026/3 To receive and record apologies for absence
- 13052026/4 To receive Members declaration of interest
- 13052026/5 To sign and approve minutes of last meeting:
Parish Council Minutes from 25th March 2026
- 13052026/6 To receive District and/or County Councillor's reports
- 13052026/7 Open forum for public participation
A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)
- 13052026/8 To review and approve the Standing Orders
- 13052026/9 To review and approve the Financial Regulations, Internal Financial Controls, New Financial Years Assurances and Signatories for 2026/27
- 13052026/10 To review and approve the Standards and Code of Conduct for Members
- 13052026/11 To review and approve all Council Policies
- 13052026/12 AGAR 25/26: Annual Internal Audit Report 2025/26 to be received and note any actions required
- 13052026/13 Consider and approve Internal Audit Review 2025/26
- 13052026/14 AGAR 25/26: Annual Governance Statement to be considered, approved and signed

13052026/15 AGAR 25/26: Accounting Statements to be considered, approved and signed

13052026/16 AGAR 25/26: Note dates for the period for the exercise of public rights under Accounts & Audits Regulations 2015

13052026/17Planning:

To Consider: None

To Update: None

13052026/18 Council Business:

- a) ROSPA Safety Inspection – to discuss actions required following receipt of annual inspection report
- b) Garages & land owned by Sanctuary Housing - update from Sanctuary Housing

13052026/19 Finance

- a) To approve bank Reconciliation up to 30th April 2026
- b) Payments:

March			
Lloyds Bank	Service Charges	£4.25	BACS
K&M Lighting	Maintenance	£10.63	BACS
Red Shoes Accounting	Payroll Services	£52.20	BACS
D Lee	Grounds maintenance	£200.00	BACS
Julie Peck	Clerk Salary	£348.08	BACS
Wicksteed Leisure	Swings Purchase	£5679.82	BACS
April			
Lloyds Bank	Services Charges	£4.25	BACS
CAPALC Ltd	Annual Subscription	£169.76	BACS
Julie Peck	Clerk Salary	£349.36	BACS
K&M Lighting	Maintenance	£10.63	BACS
D Lee	Grounds Maintenance	£200.00	BACS
Scribe	Subscription	£260.06	BACS
NPower	Streetlight energy	£170.48	BACS
St Peters Church	Hall hire	£33.00	BACS

- c) Direct Debits: None

- d) Income

March			
K Wallis	Rent	£275.00	BACS
Lloyds Bank	Interest	£2.79	BACS
Wentworth Fundraising Group	Donation to purchase swings	£4733.18	BACS
April			
ECDC	Precept	£6500.00	BACS
HMRC	VAT Reclaim	£1845.52	BACS
Lloyds Bank	Interest	£3.38	BACS

13052026/20 Correspondence (Information only not for discussion)

- a) Email received outlining interest from future resident in becoming a Parish Councillor, clerk responded with relevant criteria required to become a Parish Councillor by co-option.

13052026/21 Diary Dates – Date of Next Meeting to be decided

J Peck

Julie Peck

Clerk & Responsible Finance Officer

Wentworth Parish Council

5th May 2026