

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Email: david.lee@wentworth-pc.gov.uk Tel: 01353 778908

www.wentworth-pc.gov.uk

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 23rd September 2026
VENUE: Wentworth Village Hall

All members of the Council are hereby summoned to attend a Meeting of Wentworth Parish Council for the purpose of transacting the business as set out below

MEMBERS	3
VACANCIES	2
QUORUM	3

AGENDA

23092026/1 To receive and record apologies for absence

23092026/2 To receive Members declaration of interest

23092026/3 To sign and approve minutes of last meeting:
Parish Council Minutes from 22nd July 2026.

23092026/4 To receive District and/or County Councillor's reports

23092026/5 Open forum for public participation

A limit of 5 minutes per speaker will be applied. Members of the public who are unable to be in attendance should submit their comments in writing to the Clerk by 12 noon on the day of the meeting. Please refer to Standing Orders for full details (available to view online)

23092026/6 Planning:

To Consider: 26/00077/FUL - Grunty Fen Cottage Whitecross Road Wilburton Cambridgeshire - Change of use to showman's yard, including siting of a chalet caravan-Retrospective.

To Update: None

23092026/7 Council Business:

- Playpark –Update on working party and works remaining.
- Garages on Main Street, Wentworth – to update site condition.
- Land on Grunty Fen – To discuss end of tenancy notice which was not received by clerk.
- Staff Matters – To receive and adopt NALC pay award for 2026-27 backdated to 1st April 2026.
- Defibrillator Supplies – To discuss purchase of replacement pads and battery for defibrillator.
- Insurance Renewal – To discuss quotations and cover supplied and select insurance provider for new policy starting 01.10.26.

23092026/8 Finance

- a) To approve bank Reconciliation up to 31st August 2026.
b) Payments:

July			
K&M Lighting	Maintenance	£10.63	BACS
Julie Peck (Clerk)	Clerk salary	£349.36	BACS
Lloyds Bank	Service Fee	£4.25	BACS
NPower	Streetlight electric	£105.50	BACS
D Lee Property Services	Village Maintenance	£200.00	BACS
St Peters Church	Hall hire	£25.00	BACS
August			
Lloyds Bank	Service Fee	£4.25	BACS
Julie Peck (Clerk)	Clerk salary	£349.36	BACS
K&M Lighting	Maintenance	£10.63	BACS
D Lee Property Services	Village Maintenance	£200.00	BACS
PKF Littlejohn LLP	Ext Audit Fee	£252.00	BACS

- c) Direct Debits Paid: None
d) Income:

July			
Interest	Interest Savings Acct	£ 4.83	Bank Credit
August			
Interest	Interest Savings Acct	£ 4.84	Bank Credit

23092026/9 Correspondence (Information only not for discussion)

- a) AGAR return received. External auditor returned audit with an exception note that section 2 Box 11 should have been ticked yes, as the Parish Council is not a sole managing trustee, no further actions required. The Notice of Conclusion of audit has been published on website in accordance with Sections 20(2) and 25 of the Local Audit and Accountability Act 2014 Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234). The fee of £252.00 has been paid and receipt received.
- b) Clerk attended online webinar hosted by Scribe (accountancy software provider) covering many topics including new online AGAR submission due to be introduced 2027.

23092026/10 Diary Dates – Date of Next Meeting to be decided

J Peck

Julie Peck

Clerk & Responsible Finance Officer

Wentworth Parish Council

16th September 2026