

WENTWORTH PARISH COUNCIL



Clerk: Mrs Julie Peck, Mandalay, Church Road, Wentworth, CB6 3QE
Email: clerk@wentworth-pc.gov.uk

Chairman: Mr David Lee, Leemeadow, 3 Main Street, Wentworth CB6 3QG
Email: david.lee@wentworth-pc.gov.uk Tel: 01353 778908

www.wentworth-pc.gov.uk

NOTICE OF MEETING: Meeting of Wentworth Parish Council
TIME: 7.00 pm
DATE: 23rd September 2026
VENUE: Wentworth Village Hall

MEMBERS 3
VACANCIES 2
QUORUM 3

Attendees: Councillor Lee (DL), Councillor Ashdown (BA), Councillor Bass (CB) County & District Councillor Dupre (LD) & 1 Member of Public

Meeting commenced 7.00pm

MINUTES

23092026/1 To receive and record apologies for absence

District Councillor Mark Inskip sent his apologies prior to the meeting.

23092026/2 To receive Members declaration of interest

None received

23092026/3 To sign and approve minutes of last meeting:

Parish Council Minutes from 22nd July 2026 all Councillors agreed that the minutes should be signed as true record of the meeting. Motion carried as unanimous.

23092026/4 To receive District and/or County Councillor's reports

District and County Councillors Reports were received. Reports can be found on Wentworth Parish Council website on District & County Councillor Reports page.

LD left

23092026/5 Open forum for public participation

None.

23092026/6 Planning:

To Consider: 26/00077/FUL - Grunty Fen Cottage Whitecross Road Wilburton Cambridgeshire - Change of use to showman's yard, including siting of a chalet caravan-Retrospective. - No Comments to add.

To Update: – None

23092026/7 Council Business:

- a) Playpark – DL reported that approx. 46 rails were in need of replacement and possibly 2-3 posts as well, he will get a price for these. The working party which took place on 19th September had carried out general maintenance tasks and cleared up the playpark. The wood that was sanded to eliminate risk of splinters was now in need of painting and there is requirement for bulk purchase of playpark grade bark to fill in under the equipment. Clerk to see how much was ordered last time and get price for more to be delivered to site for spreading at later date. CB reported that although the bin was emptied on Saturday, he was disappointed to see that already it had been filled with carpet offcuts and was now overfilled again.

- b) Garages on Main Street, Wentworth –Sanctuary Housing had arranged for the clearance of brambles from the front and some down one side of garages only.
- c) Land on Grunty Fen – It was agreed unanimously that as no letter of notice had been received by the Clerk that the invoice still be issued to tenant and await further correspondence from tenant regarding renting the land.
- d) Staff Matters – NALC pay award adopted backdated to 1st April 2026 BA proposed and CB seconded, motion carried unanimously.
- e) Defibrillator Supplies – Clerk supplied councillors with 3 competitive quotes for replacement pads and battery for village defibrillator. It was agreed unanimously to purchase from Turtle Medical at a cost of £327.00 inc. VAT.
- f) Insurance Renewal - Clerk supplied councillors with 2 quotes to review, it was agreed unanimously to continue cover with CAS as they gave best value and agreed to the 3-year contract at a set fee of £569.57 p/a.

23092026/8 Finance

- a) To approve bank Reconciliation up to 31st August 2026. DL proposed and BA seconded to approve bank reconciliation. Motion carried unanimously.
- b) Payments:

July			
K&M Lighting	Maintenance	£10.63	BACS
Julie Peck (Clerk)	Clerk salary	£349.36	BACS
Lloyds Bank	Service Fee	£4.25	BACS
NPower	Streetlight electric	£105.50	BACS
D Lee Property Services	Village Maintenance	£200.00	BACS
St Peters Church	Hall hire	£25.00	BACS
August			
Lloyds Bank	Service Fee	£4.25	BACS
Julie Peck (Clerk)	Clerk salary	£349.36	BACS
K&M Lighting	Maintenance	£10.63	BACS
D Lee Property Services	Village Maintenance	£200.00	BACS
PKF Littlejohn LLP	Ext Audit Fee	£252.00	BACS

- c) Direct Debits: None
- d) Income

July			
Interest	Interest Savings Acct	£ 4.83	Bank Credit
August			
Interest	Interest Savings Acct	£4.84	Bank Credit

23092026/9 Correspondence (Information only not for discussion)

- a) AGAR return received. External auditor returned audit with an exception note that section 2 Box 11 should have been ticked yes, as the Parish Council is not a sole managing trustee, no further actions required. The Notice of Conclusion of audit has been published on website in accordance with Sections 20(2) and 25 of the Local Audit and Accountability Act 2014 Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234). The fee of £252.00 has been paid and receipt received.
- b) Clerk attended online webinar hosted by Scribe (accountancy software provider) covering many topics including new online AGAR submission due to be introduced 2027.

23092026/10 Diary Dates – Date of Next Meeting 4th November 2026 at 7.00 pm

Meeting Closed at 8.10 pm

J Peck

Julie Peck
Clerk & Responsible Finance Officer
Wentworth Parish Council

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David Lee
Chairman
Wentworth Parish Council

24th September 2026